

Dear short-term missionary,

We're so excited for your upcoming trip! As we receive donations from your supporters, we will credit all gifts preferenced to your trip. If you do not raise the needed amount of funds for your trip, you will be responsible for the balance. If excess funds are received, they will be used to support the work of Children's Impact Network. Please read the following information carefully. We encourage you to copy this language directly for use in your letters to raise support.

Important things to include in your letter:

1. Let supporters know that your trip is hosted by Children's Impact Network.
2. Tell supporters about the ministries you will participate in while abroad.
3. Explain that mission support gifts can be preferenced for your trip expenses.

Gifts to Children's Impact Network, with an expression of preference for my trip expenses, are tax deductible to the extent allowed by law. Please make your checks payable to Children's Impact Network and write "missions support – my name" in the memo line. If for some reason, I am unable to go on this trip or if I raise more than needed for my expenses, your gift will be used by Children's Impact Network to impact children around the world.

4. Request prayer support for your trip.
5. Utilize a response form:

We want to support the missions outreach of Children's Impact Network and are sending our gift of \$_____.

Our preference is that this gift be used to support the short term mission trip of [type your name here]. We understand that the use of the gift is subject to the discretion and control of Children's Impact Network.

Donor Names and Address: _____

Note: In order for gifts to be deductible by the IRS, they must be donations to Children's Impact Network with the intent to support the work of CIN. As a missionary you are a volunteer of CIN helping us carry out our mission. Gifts can not be intended to directly benefit you as a missionary. If one of your supporters would like to help with additional expenses such as your VISA or shots, they must give the money directly to you and it will not receive tax credit. We can not issue refunds for other related travel expenses or if you are unable to go on a short term mission trip. If you raise more than needed to cover your travel expenses, mission support gifts will be used to support the work of Children's Impact Network. We will always use preferenced gifts to support the work of a short term missionary foremost. Thank you for being a blessing!

6. Avoid saying "my support" or "my needed funds". Instead use language similar to: "Please continue to pray that the last 50% of the support I am responsible to raise for CIN comes in soon. God is after all the source of our provisions!"
7. Please contact Michelle Shott, Project Development Coordinator with any questions about raising support. We also ask that you submit your letter to supporters to Michelle for approval prior to distributing them. You can email her at michelle@cinonline.org.